

## Data notice for information from under 16 year olds

Some of the pages on our websites provide information about training and apprentice opportunities; it is therefore likely to be of interest to school leavers and individuals who may not yet be 16 years old.

We do not collect information via the website, but we may process personal data you provide to us via email or which we obtain from our training provider TDR Training Limited.

Any information we are provided with will be retained for 12 months and will then be removed from our databases.

We will use your personal data to contact you about the following:

- Training opportunities
- Apprenticeships
- Work placements
- Other queries sent to us directly

In accordance with the data protection laws, when we hold your personal data you have the right to:

- Request to see the personal data we hold on you; and/ or
- Request us to amend or delete any of the information we hold on you; and/or
- Request that we only contact you in a certain way (i.e. email) or only about certain things.

If you have any questions about how we will process your data, please read our full privacy policy (<a href="http://www.britishengines.co.uk/pdf/british-engines-group-privacy-policy.pdf">http://www.britishengines.co.uk/pdf/british-engines-group-privacy-policy.pdf</a>) or contact us at: compliance@britishengines.com.

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